THE UNIVERSITY OF IOWA
COLLEGE OF NURSING

Faculty Organization Meeting Minutes
February 26, 2008
1:30-3:30 p.m.
133 NB

Order of Business

A. **Call to Order**
The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=35), Clinical-track faculty (assistant, associate and full professors, N=20);

Voice Only Members: Lecturer/assistants-in-instruction, Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

_Fifty percent of the voting membership shall constitute a quorum. Voting members on leave of absence will not be part of the quorum count if not present. Unless the point of no quorum is raised at a meeting, no action taken at that meeting shall be invalid for the lack of a quorum, provided the action taken shall have been proposed in the notice of the meeting sent to members of the Faculty Organization. Raising the point of no quorum shall not invalidate any previous action._

Members Present by Areas of Study:

**Adult & Gerontology:** H. Butcher, K. Culp, K. Herr, B. Hoskins, L. Kelley, B. Kyles, P. Mobily, D. Schoenfelder, J. Specht, E. Swanson, C. Trowbridge, J. Valde


**Excused:** M. Berg, R. Frantz, K. Hanson, C. Kleiber, S. Ramey, D. Schutte

**Others:** A. Beck, K. Hammen, K. Keasler, J. Kross, W. Larpenteur, S. Licher, Annalissa Morgan, L. Myers, J. Waterhouse

B. **Approval of Minutes from 12/04/07:** The minutes were approved as posted on the Intranet.

C. **Nursing Building Security Update:** J. Waterhouse. Security assessments are being taken at the CON and campus-wide. The CON is on a list to receive a security alarm system and, in the future, electronic card access at each of the outside doors of the building. Toggle locks will be installed to enhance security in each of the classrooms. The outdoor warning system has already been installed and a speaker will be placed in the Dean’s office in the near future. A “calling tree” is planned to announce/convey information. Other enhancements would include adding a weather warning system to our inside speaker system. Doors to the CON lock at 9:00 pm M-F and are unlocked at 5-6:00 am on weekday mornings. The college remains locked during the weekends. Please email or see Jan with any questions or concerns.

D. **Personal Response Systems “Clickers” Pilot Project for Large Classroom Settings.**

Annette Beck, from ITS Instructional Services, demonstrated Audience Response Systems or “clickers”. These are small wireless devices based on radio frequency that allow students to enter responses to test questions, content, surveys etc. to the instructor station within a classroom. The “system” is integrated into PowerPoint presentations with built-in response indicators. Annette is currently evaluating different brands to determine whether the U of Iowa should standardize to one type. Turning Point clickers were distributed and demonstrated. A teaching workshop on these devices is scheduled for March 6th at the Center for Teaching. Further information is also available at [http://at.its.uiowa.edu](http://at.its.uiowa.edu). Faculty were encouraged to email their thoughts regarding the purchase and implementation of this system within the CON to Ann Marie McCarthy, Academic Council Chair.
E. Dean’s Update: R. Frantz – Dean Frantz is traveling today and was unable to attend. A dean’s update will be sent via email within the next few weeks.

F. Update on Provost’s Search: K. Herr, Provost Search Committee. A very aggressive search has taken place with over 300 candidates. Search Committee members conducted three full days of airport interviews and have narrowed the search to five candidates comprising a very diverse pool. The on-campus interview schedule was given. More detail about each of the candidates will be provided as their visits are announced and open forums are planned. The Search Committee will make recommendations to the President who will make the final selection of the new Provost.

G. Action Items, Discussion Items and/or Updates

Academic Council: A.M. McCarthy (Chair)

- **Proposed Course for DNP/PhD Students:** Nursing and Health Policy, Law and Advocacy – Ann Rhodes (Agenda Attachment A) – This course will be offered online this fall for the DNP students. Ann Marie moved to approve the proposed course (96:330). Motion passed.
- **Philosophy and Mission Statement: Recommended Revisions** (Agenda Attachment B). Ann Marie McCarthy presented the revised statement. Extensive discussion followed and a number of changes were suggested. The motion was tabled until the next meeting of the Faculty Organization. Any additional feedback/comments were requested prior to the Academic Council meeting scheduled for March 4th. Academic Council will make every effort to incorporate feedback into the next version which will be presented with “track changes” for discussion and vote.

Faculty Council: J. Eland (Chair)

- **Report on Vote of Proposed By-Laws Changes.** The voting was done electronically and the proposed changes in the bylaws were passed.
- **Meeting Reminder:** Promotion, Tenure & Re-Appointment Processes: Wednesday, March 12, 3:30-5:00 pm, 133NB. Associate Provost Susan Johnson will be in attendance to discuss current requirements and potential changes in these processes. Faculty were encouraged to attend and bring questions and suggestions.
- **Elections.** Faculty Council members will be trying to recruit people to run for open positions in Faculty Council, Academic Council, Faculty Organization and for Chair of the Promotion and Tenure Committee. Self-nominations are also invited.
- **Update from Faculty Workload Committee:** S. Gardner. Two retreats were held last year. At the first retreat, perceptions were gathered concerning the number of hours and nature of responsibilities required to teach various types of courses. At the second retreat, data were presented and faculty were asked for institutional level suggestions that could help the college match our teaching availability vs. with our course teaching needs. An update on the findings from the second forum was distributed. The next phase will review work from the previous retreats and then recommendations will be presented. Email any input on teaching workload to any of the committee members: Kathy Hanson, Ronnie Brighton or Sue Gardner.


J. Sigma Theta Tau, Gamma Chapter: Recipient of Key Award: J. Valde A. Stineman reported that new members have been selected via ballot and formal invitation letters will be going out soon. Please encourage students to apply for the different scholarships that are available through STT.
K. Other:

- Annalissa Morgan, UIANS Representative, reminded faculty and staff about the upcoming UIANS Formal to be held on Saturday, March 1st. Faculty or staff interested in either purchasing tickets or making a donation can contact Paula Mobily.

- Please mark your calendars for April 11, 3:00-4:00pm in Room 22NB. This will be an Open Forum for all faculty, staff and students, with brief remarks by President Sally Mason and a Q&A session to follow.

- The 100 Great Nurses Celebration will be held on May 4th.

- Brenda Hoskins will be participating in the “40 Mile Walk for Breast Cancer” sponsored by the Avon Foundation for Breast Cancer. If you would like to donate money to support this endeavor, please contact Brenda.

Respectfully submitted by K. Hammen
THE UNIVERSITY OF IOWA
COLLEGE OF NURSING

Faculty Organization Meeting Minutes
October 23, 2007
1:30-3:00 p.m.
133NB

Order of Business

A. Call to Order

The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=36), Clinical-track faculty (assistant, associate and full professors, N=21);

Voice Only Members: Lecturer/assistants-in-instruction, Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

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Members Present by Areas of Study:

Others: K. Hammen, M. Johnson, J. Kross, D. McFall-Wallerich, L. Myers, J. Waterhouse

B. Approval of Minutes from September 25, 2007: The minutes were approved as posted. (Posted on the Intranet). Approval of the minutes from the special faculty org meeting held on October 9th was tabled until the next meeting.

C. Dean’s Update: R. Frantz

Dean Frantz shared an appreciation gift, a beautiful piece of crystal, presented to her from the Seoul National University, for UI faculty and their efforts in supporting the career development of many of their faculty. This gift will be displayed in the College for everyone to enjoy. Four faculty members and a doctoral student from the CON presented papers at the conference. The focus of the event was on interdisciplinary and inter-college collaboration. Of all U.S. schools invited, we had the most representation at the meeting. Dean Frantz noted that there are significant opportunities for us to begin or expand collaborations with Korea as well as China, Thailand and Japan.

Dean Frantz will be attending the NIH “Nightingale Gala” as well as the AACN meeting this week in Washington, D.C. The Essentials of Baccalaureate Education will be the major focus of discussion at AACN as well as a discussion of a white paper regarding minimum expectations for preparation
of faculty. Dean Frantz will also be presenting a white paper to our legislative delegation in Washington regarding the faculty shortage and its impact on the future nursing workforce.

D. **UI Benefits Changes: D. McFall-Wallerich**

There are major changes with the University Health Plans that will be offered beginning on January 1, 2008 for all faculty, P&S and Merit Supervisory Exempt employees. The UICare, UISelect, and CHIP III health insurance plans are being discontinued. The two choices available will be Chip II and UI Choice. All employees must select a plan before January 1<sup>st</sup> or they will become uninsured by default. On Friday, November 2, from 1:30-2:30 p.m. in 133NB, Jim Schaefer will present information about both plans. A mailing from University Benefits will be sent via U.S. Mail, summarizing the two choices available. Faculty were encouraged to review the materials handed out to help make an informed choice. Open enrollment will be November 5-23<sup>rd</sup>.

The University Employee Health Clinic (UEHC) and UI Wellness will offer free flu vaccinations to regular full-time and part-time (50% or greater) UI faculty and staff. A University photo identification card must be presented at the time of service in order to qualify for this free service. Vaccination times and locations are available on the UEHC web site: [http://www.uihealthcare.com/depts/employeehealthclinic/flushots.html](http://www.uihealthcare.com/depts/employeehealthclinic/flushots.html)

E. **Diversity Office: M. Johnson**

M. Johnson shared the results of a focus group of minority students in the CON that was conducted last April by Johnnie Sims, Project Director of Special Support Services. The focus group felt that most public relations materials leaving the CON seem to show primarily white students and a select few students of color whose pictures were used over and over again. The students were grateful that a minority organization was funded, but they said there was little effort to help with the Cultural Cafés and they said they personally are the only students who attend them. Students reported that they have never sensed any negative feelings from the faculty that they didn’t belong here, but they did say there were comments from students that made reference to them being accepted only due to their minority status. In general, the students were very positive about their experiences in the CO and are proud of their affiliation with the college and they would like the College of Nursing to take a lead in diversity matters on campus. If you would like further information or have any feedback or comments, please let Marion know.

On December 14<sup>th</sup> the CON will be sending a delegation to meet with faculty at Chicago State. Marion would like to do something with research at this visit. She and A. Stineman met with faculty members from Chicago State and tentatively planned to assess knowledge of students as they begin and when they leave, which they still intend to do; but it moved into developing an online course on cultural competence that might be co-taught by our faculty and theirs and enroll students from both schools to enhance the opportunity for cultural dialogue.

The next Diversity Forum is scheduled for November 6<sup>th</sup>, from 1:00-3:00 p.m. in 133NB. The speaker will be Salome Raheim, Ph.D, Associate Professor from the School of Social Work who will be speaking on social justice in relation to health care. The Minority Student Group will continue to offer “Cultural Café” discussions. Faculty were encouraged to attend and to encourage attendance by all students.

The Human Rights Committee has met once and they have selected items for Human Rights Week. They are thinking about doing a book discussion on the book selection by “Johnson County Reads,” *Blood Done Sign My Name* by Timothy Tyson. If you are interested in having book discussions or have suggestions of books for discussion, please contact Marion or Kathy Keasler.
M. Johnson is chairing the search committee for the Diversity Officer position. It is hoped that we will have someone appointed to this in the near future. A sincere thank you was extended to Marion for all of her contributions!

F. Office of Nursing Research: T. Tripp-Reimer (attachment).

The meeting provided an opportunity to share the excitement of our successes in terms of grants submitted and funded (see attachment).

Information was shared about the new University position on federal wide assurance (FWA) and IRB issues associated with conducting research in agencies outside of the University and her efforts to make research in these agencies more feasible. In addition, a new “help me” group for research grant project coordinators will be starting.

G. Action Items, Discussion Items and/or Updates

- Academic Council: A.M. McCarthy (Chair)
  - (Action Item): Course Approval: 96:XXX Clinical Instruction in Nursing Education (Attachment A on the agenda) discussion followed. Motion to approve, motion passed.
  - BSN Admissions Criteria (Impact of the Reconfiguration): (Attachment B on the agenda) Three suggestions related to the potential impact of our reconfiguration on BSN Admissions criteria were brought from Academic Council for discussion. Based on the discussion, the following recommendations will be sent to the Provost: (1) we maintain the GPA at 2.7, but post an accurate profile of the typical student on the website; (2) we put a moratorium on automatic admissions, and (3) we revisit admission criteria and processes for the BSN Program again in a year.
  - New Task Forces: Two new task forces for this year are: “Writing Across the Curriculum,” to be chaired by Sandra Ramey, and “Cultural Sensitivity Across the Curriculum,” chaired by Connie Trowbridge.

- Faculty Council: J. Eland (Chair)
  - Results of the vote to change the By-Laws to allow electronic voting were shared: 42 “yes” votes, 2 “no” votes, and no abstentions.
  - Reminder: Requests for Travel are due November 1st.
  - By-Laws Updates: All members of Faculty Council are looking over the current By-Laws to see if changes or updates are required to reflect the current status of the Faculty Organization.

H. Academic Program Updates:

- Associate Dean's Office: K. Hanson. Joint Commission requirements were discussed. Requirements include verification of documentation of health screening and also verification of criminal background checks—particularly faculty who come into contact with patients. We’ve been in dialog with UIHC on how to put together a process by which our faculty can demonstrate the same safety processes as used by UIHC. Within a couple weeks, K. Hanson would like to roll out the process to be used for bringing our faculty into compliance—those most associated with clinical assignments will be chosen first. Health
screenings will be provided. Eventually all faculty will be trained. Faculty are categorized into three tiers: those working in clinical settings at UIHC, those working in other agencies, and those not currently working in clinical settings. Criminal background checks will also be done and they will be paid for by the CON. Proof of immunizations will also be required. If faculty are unable to provide proof of immunizations, employee health will provide screenings for free. Contact K. Hanson for questions and further information.

I. Other

- Faculty were asked to send ideas for faculty retreats to the Area Chairs.

Meeting Adjourned.
GRANTS SUBMITTED since May 2007

Federal

May, 2007

- Craft-Rosenberg, Martha
  *Choosing Child Health Care: Family Health Literacy*
  R21; $250,000 direct costs
  Ann Marie McCarthy will work on this along with faculty from four other institutions

- Skemp, Lisa
  *Developing Partnerships to Build Sustainable Dementia Research Capacity*
  R21 application working with partners in St. Lucia
  $198,507 direct costs

Private

May, 2007

- **Building Sudanese Community Capacity for Diabetes Identification, Prevention and Care**
  Skemp, Lisa
  Application to Wellmark Foundation
  M. Kathleen Clark is also working on the project
  $9,993

- **Reaching and Supporting Caregiving Youth Assisting Family Members with Chronic Disease**
  Williams, Janet
  Application to ANF
  $7,483

June, 2007

- Smith, Marianne
  had subcontract in an application submitted by Johns Hopkins

August, 2007

- Herr, Keela
  had subcontract in an application submitted to Mayday Fund by the Hartford Centers
  This will be funded

September

- **Building Library Capacity in St. Lucia, West Indies: Enhancing Nurse Education**
  Skemp, Lisa
  Application to The Elsevier Foundation
  $147,404

October

- **Iowa Pediatric Pain Assessment and Management in Rural Emergency**
  Kleiber, Charmaine
Application to: Mayday Fund
Ann Marie McCarthy is an Investigator
$120,803

- Anxiety Among Older Adults in Assisted Living Settings
  Smith, Marianne
  Application to Freedom from Fear Sharon Davies Memorial award
  $9,452

GRANTS FUNDED since May 2007

**Federal**

**Gardner, Sue**
- *Bioburden Predictors of Diabetic Ulcer Complications* (R01 NR009448)
  Funded by: National Institute of Nursing Research
  PI
  Co-Investigators: Rita Frantz; John Femino (Orthopaedics)
  Statistician: Stephen Hillis (Medicine)
  8/8/07 – 5/31/12
  $3,008,257

**Hanson, Kathleen**
- *Iowa Area Health Education Center*
  PI
  Funded by: Bureau of Health Professions
  9/1/07 – 8/31/10]
  $2,683,189

**Lehan-Mackin, Melissa**
- The Social Context of Unintended Pregnancy in College-aged Women (F31 NR010287)
  National Institute of Nursing Research
  $30,086 for 2 ½ years

**McCarthy, Ann Marie**
- *Predicting Children’s Response to Distraction from Pain: Tailored Interventions*
  (R01 NR05269)
  Funded by: National Institute of Nursing Research
  PI
  Co-PI: Charmaine Kleiber
  Co-Investigators: Debra Schutte; W. Nick Street (Business)
  Project Manager: Kirsten Hanrahan
  Research Assistant: Nancy Weathers
  Statistician: M. Bridget Zimmerman (CPH)
  8/1/07-5/31/08
  $2,532,671

**Oldenburg, Angela**
- Between Two Worlds: Amish Children with Special Health Care Needs (F31 NR010314)
  National Institute of Nursing Research
  $29,532 per year for 3 years
Rakel, Barbara
  • Effectiveness of TENS on Hyperalgesia, Pain with Movement, and Function After TKR (R01 NR009844)
    Funded by: National Institute of Nursing Research
    PI
    Co-Investigators: Keela Herr; Rita Frantz; Charles Clark (Orthopaedics); Kathleen Sluka (Physical Therapy)
    Statistician: David Reed
    8/1/07 – 5/31/11
    $2,093,113

Rakel, Barbara
  • Effect of TENS on Knee Osteoarthritis Pain, Hyperalgesia, and Function (R03)
    Funded by: National Institute of Nursing Research
    PI
    Co-Investigators: Kathleen Sluka (Physical Therapy); Carol Vance (Physical Therapy)
    Statistician: M. Bridget Zimmerman
    7/13/07 – 6/30/09
    $145,553

Ramey, Sandra
  • Stress Mediators in Law Enforcement: Pilot Study
    Funded by: GNIRC/HCGNE
    6/1/07 – 5/31/08
    $14,299

Schutte, Debra
  • Genetic Predictors of Hyperalgesia & TENS Effectiveness in Osteoarthritis
    Funded by: GNIRC/HCGNE
    Co-PI: Barbara Rakel
    Co-Investigator: Kathleen Sluka (Physical Therapy)
    Statistician: David Reed
    4/1/07 – 3/31/08
    $14,370

Specht, Janet
  • Nursing Empowerment: Promoting Evidence Based Practice Adoption in Long Term Care (R01 NR009678)
    Funded by: National Institute of Nursing Research
    PI
    Co-PI: Paula Mobily
    Co-Investigators: Gerald Jogerst (Family Medicine); Keela Herr; Sara Sanders (Social Work)
    Project Manager: Ann Bossen
    Statistician: David Reed
    7/25/07-5/31/2011
    $1,729,600 Total costs
Buckwalter, Kathleen

- *Depression Training to Promote Nurses as Advocates for Older Adults*
  PI
  Funded by: Wellmark Foundation
  Co-Investigator: Marianne Smith
  Project Administrator: Linda Seydel (Iowa Geriatric Education Center)
  5/1/07 - 4/30/08
  $88,410

- *Dementia Training to Promote Involvement in Meaningful Activity*
  Funded by: Retirement Research Foundation
  Co-Investigator: Marianne Smith
  Project Administrator: Linda Seydel (Iowa Geriatric Education Center)
  7/1/07 – 12/31/09
  $173,346

- *GeroPsych Nursing Collaborative*
  PI
  Funded by: John A. Hartford Foundation
  Collaboration between Iowa and 2 other HCGNEs
  10/1/07 – 9/30/2011
  $1,200,000

Driessnack, Martha

- *Exploring What Children Know About Genetics*
  PI
  Funded by: American Nurses Foundation – Martha will be designated as the 2007 Western Institute of Nursing Science/ANF grant Scholar
  Amount: $3,500
  *this was submitted in May 2007*

Kerr, Peg

- Risk Factors Associated with Patient Outcomes of Older Adults
  Funded by: American Nurses Foundation
  10/20/06 – 10/20/07
  $4,500

Kerr, Peg

- *Building Sudanese Community Capacity for Diabetes Identification, Prevention and Care*
  Application to Wellmark Foundation
  M. Kathleen Clark is also working on the project
  $9,993

Titler, Marita

- *Impact of System-Centered Factors and Processes of Nursing Care on Fall Prevalence and Injuries from Falls*
  Funded by Robert Wood Johnson Foundation
  PI
  Investigators: Joanne Dochtermann (CON Emeriti); Gary Rosenthal (Medicine); Sheila Barron (Education); Toni Tripp-Reimer (CON); Marcia Ward (Public Health); Loreen Herwaldt (Medicine); Debra Picone (UIHC Nursing Dept)
  9/1/07 – 8/31/09
  $300,000
THE UNIVERSITY OF IOWA
COLLEGE OF NURSING

Faculty Organization Meeting Minutes
October 9, 2007
3:00-5:00 p.m.
133NB

Order of Business

A. Call to Order

The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=36), Clinical-track faculty (assistant, associate and full professors, N=22);

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Members Present by Areas of Study:

**Adult & Gerontology:** H. Butcher, L. Kelley, P. Mobily, S. Ramey, D. Schutte, J. Specht, T. Tripp-Reimer, C. Trowbridge
**Systems & Practice:** J. Eland, R. Frantz, S. Gardner, K. Hanson, S. Lively, S. Moorhead, B. Rakel
**Excused:** K. Buckwalter, M. Berg, V. Brighton, J. Collins, K. Herr, T. Ingram, R. Martin, D. Schoenfelder,
**Others:** J. Clougherty, K. Hammen, P. Kerr

B. Current Advising Issues: Attachments A & B

   a. **Polycom Issues:**

      i. **Potential need to limit number of students attending class via polycom and mechanism for limiting.**

         After discussion of the associated problems and potential solutions, there was general agreement that the appropriate number of students who could attend a class via polycom would vary by class and instructor(s). There was general consensus that if a student wants to attend class via polycom, his/her request will need to be cleared by the PhD Program Director or Program Associate. It was also suggested that this should be noted in the graduate handbook.

   b. **Education Issues:**

      i. **Use of education courses as cognates**
ii. Acceptability of education focused dissertation research

Because of time limitation, these issues were not specifically discussed; however it was noted that both the Adult/Gero and PCF focal area web sites currently list education courses as acceptable cognates.

C. Programmatic Issues
   a. Direction of PhD program

   Concerns: How do we maintain a viable and exemplar PhD program in the face of declining student applications and enrollment and fewer tenure/tenure track faculty?

   There was general agreement of the faculty present that our PhD program continue to maintain its emphasis on educating students to be researchers who will advance nursing science. It was acknowledged that the number of quality applicants needs to be increased. Subsequent discussion centered on ways to increase the applicant pool, including identifying new recruitment efforts to be focused on UI undergraduate honors students and the cohort of students who are admitted to the CON directly from high school. There was also some discussion as to different strategies to bring PhD students to campus for course work.

Meeting Adjourned.
THE UNIVERSITY OF IOWA  
COLLEGE OF NURSING  
Faculty Organization Meeting Minutes  
September 25, 2007  
1:30-3:00 p.m.  
133NB

Order of Business

A. Call to Order

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Members Present by Areas of Study:

Excused: T. Ingram
Others: C. Doggett, K. Hammen, M. Johnson, M. (Miranda) Johnson (UIANS President), K. Keasler, D. McFall-Wallerich, J. Waterhouse

B. Approval of Minutes from February 27, 2007 & April 24, 2007: The minutes of the meetings were approved as posted. (Posted on the Intranet).

C. UI Emergency Notification System (Hawk Alert):

D. McFall-Wallerich provided information about the new Hawk Alert System, a 24/7 system that will be used to notify the campus community of threats to physical safety in emergency situations (tornado, violence, hazardous material incident, and so on). Currently, this system allows the University administration to send emergency messages to students, faculty and staff via email, office phone, home phone and cell phone. Text messaging may become available in the future. Faculty were asked to make sure contact information is up to date. Information can be verified by accessing H.R. Self Service and then going to “Hawk Alert.” It has been recommended that faculty also provide cell phone numbers in the “Alternate Residing Phone” field to make sure a Hawk Alert can reach faculty in the event that they are away from the contact system through the University’s Enterprise Directory. More detailed information and FAQs are available at http://hawkalert.uiowa.edu/. Concern was expressed that the phones in the classrooms are not a part of this system thereby making it difficult for faculty teaching in the large classrooms to be aware
of threats to physical safety in emergency situations. D. McFall-Wallerich will check into getting the classroom phones in 20NB, 22NB and 233NB added to the system. In the interim, it was suggested that faculty take their cell phones with them to these classrooms.

D. UIANS Query to Faculty & Activity Update: M. Johnson, UIANS President

UIANS board members are trying to identify and implement activities that involve both faculty and students. They are proposing an annual dinner/dance fund raiser hosted by UIANS and MSNA together. Pending the reaction/response from faculty, they are proposing that the event be held on March 8th, 2008, at the Sheraton Inn in downtown Iowa City. The attire for the event would be semi-formal. Possible activities at the event would be an awards ceremony recognizing both faculty and students and a fund-raising raffle from community donations. The event would include faculty, 5th and 6th semester BSN students and the graduating class of MNHP students. The faculty was in favor of this endeavor. It was suggested that they check for corporate sponsorship.

M. Johnson was contacted by a journalist who writes the “Up Close Column” for Imprint Magazine and wants to interview an undergraduate nursing student who “goes above and beyond,” i.e. honors student, etc. Faculty were asked to provide names of students who would be a good choice for this column.

J. Specht thanked the UIANS for hosting a chili booth at the Kid’s Needs Fair, a recent event to raise money for research for kidney disease. This is the first time that the CON has been represented at this event. Congratulations were extended to the UIANS members who manned this booth and earned the “Friendliest Booth Award.” If faculty are aware of any other events in the community that the UIANS might use as a project, please let them know.

UIANS will also have a float in the upcoming Homecoming Parade. The theme for this year’s homecoming float is “Our Heros are Hawkeye Nurses.”

E. Dean’s Update: R. Frantz

Dean Frantz is planning to continue to send “From the Desk of the Dearl” messages every few weeks in an effort to enhance communication within the CON. Other announcements included:

- The appointment of A. Rhodes as a liaison to state agencies, consistent with President Mason’s intent to extend the University to the state and its many constituents. We need have a greater presence to make a positive impact on healthcare in Iowa, specifically nursing in Iowa. Ann has agreed to take this on and will help coordinate and enhance our presence within the various arenas of the state. She will be starting officially in January, but she will be meeting with the various areas of study and will become acquainted with the commissioners and other state officials.
- Dean Frantz has met with Terry Protextor, the Executive Director for the UI Community Medical Services Incorporated, an independent corporation that conducts and manages the U of I practice clinics located in North Liberty and on Scott Blvd. on the east side of IC. He is seeking nurse practitioners to provide services in those clinics. They are planning to extend their office hours to include evenings and Saturday mornings. They also plan to lease and renovate a space in the downtown Old Capitol Bldg. to set up a convenience care clinic. Dean Frantz will be moving forward in a proactive way to embrace this opportunity for faculty who wish to be in an academic setting and have the ability for faculty practice as a part of their faculty role.
- The Dean, L. Swanson and B. Hoffman made a recent visit to the Denver area to interface with alumni and potential donors in an effort to garner funds for the CON. Dean Frantz has had several meetings with staff at the UI Foundation in an effort to make better use of the CON’s Foundation accounts. She and J. Waterhouse plan to go through all of these...
accounts to see how the donor intent can best interface with the needs of the College. Her highest priority for these funds are for faculty career development, endowed professorships and chairs, and faculty fellowships to recruit new faculty. In addition, she hopes to establish some Iowa Post-doc fellowships with the intent that the fellows would give the CON a promissory note stating that they would pay back the fellowship with time and service on our faculty.

- The Dean will be meeting with the Board of Visitors next week. Dean Frantz is considering reorganization of this board due to retirements, etc., but she wants to meet with the current group before making changes. The major agenda for the meeting is the faculty shortage issue. She will ask for ideas in augmenting faculty salaries & ways to recruit new faculty.
- The Area Chairs in collaboration with T. Tripp-Reimer are working on ways to recruit new faculty researchers. The strategy is to aggressively recruit new researchers and get them on campus to see what the CON has to offer.

F. Action Items, Discussion Items and/or Updates

- Academic Council: A.M. McCarthy (Chair)
  - The updated listing of all the committees will be forthcoming next week and then posted on the Intranet. One of the new task forces is the Writing Task Force, with Sandra Ramey (chair) and committee members looking into ways to enhance writing skills.
  - Issues have arisen with copyright and discussions on ICON courses. B. Billman, our contact from the HLHS, will be coming in the future to share information new databases and new copyright laws, etc.
  - The Council is finishing the audits of the Graduate and UG Programs for the upcoming audit.

- Faculty Council: J. Eland (Chair)
  - Electronic Voting as a By-Laws Vote: We will vote in October on the Bylaws change that would allow electronic voting. Electronic voting would be done through the web survey software program. Faculty were asked to consider this announcement the official written notice that this vote by written ballot will be upcoming.
  - Promotion and Tenure “Reviews:” J. Eland reminded faculty about the differences between an “invited reviewer” and a “file reviewer.” An invited reviewer is a person invited by the dean to write a review from materials provided by the dean’s office. This reviewer writes a detailed letter (usually 2-3 pages) providing their opinion concerning whether or not this person meets specific P&T criteria. File reviewers, internal reviewers who are assigned to go through the person’s entire file, carefully summarize the candidate’s record related to teaching, research and service. Ultimately, this document is read at the P&T review meeting and then goes to the Provost’s office representing the person being reviewed. Three years ago, in response to the request for information from the faculty, Faculty Council and the Area Chairs put on a program to assist those who are Invited Reviewers and File Reviewers. These “how to” videos and the associated handouts from the presentations are still available and can be located on this www site: http://www.nursing.uiowa.edu/sites/Eland/Promotion
  - Faculty Council will be checking all of the Bylaws for needed changes.
  - Request for monies for faculty travel are due in November. Area Chairs may have information related to further funds that might be available.

G. Academic Program Updates:

- Associate Dean’s Office: T. Clow reported for K. Hanson
The Iowa Board of Nursing site visit will be taking place on April 8th and 9th, 2008. Three months prior to the site visit, the CON submits an educational report on all of our academic programs.

- The Student Admission/Matriculation update is posted on the Intranet under Shared Documents/Student Services_Academic Programs/Enrollment Statistics for the College of Nursing. There are documents from 2001 to the present for comparison.

**Pre-Licensure Programs: T. Clow**
- NCLEX results were discussed briefly.

**RN-BSN Program: A. Stineman**
- A. Stineman introduced Cheri Doggett, the new Clerk IV in the RN/BSN area of Student Services who will be working primarily with the distance students.
- Admissions: Of the 234 applications, 188 were reviewed and 179 students were admitted; Of these, 121 actually enrolled. The difference between the admitted and enrolled numbers is due to the students rethinking that they need further general education pre-requisites before enrolling or they changed their sessions.
- The RN-BSN program has received some support funds from the Center for Credit Programs and they will be hiring two new coordinators, one for southwestern Iowa and one for east-central Iowa. The Center for Credit Programs will support these two faculty lines for three years.

**Graduate Programs (Master's & DNP): P. Clinton**
- MSN Applications: All across the country MSN applications were up and many programs were forced to turn away students due to the lack of faculty to teach them. In the past here in the CON, if you wanted to get an MSN it was easier because we were trying to fill seats in the program. With the increased numbers of applicants, we are now looking at how we can provide students with information on how they can strengthen their applications. The CON is now admitting once a year, in the Spring, for both the MSN and DNP. The joint RN/BSN to MSN program was initiated this year and had six students. For this coming year we have approved the joint BSN/MSN option.
- The DNP program is up and running. The program had 25 applications resulting in 23 admissions. Of these, 22 enrolled and one dropped out for another opportunity.

**Doctoral Program (PhD) K. Clark**
- Admissions: There are 5 new students in the PhD program: 2 in Gero, 1 in Administration and 2 in Parent Child Family. Typically, when there were only 2 focal areas, the goal was to recruit 8 new PhD students each year. Now that we have four focal areas and yet we have fewer students, issues have arisen related to how we are going to fill those classes, and how we would handle an increase in the number of advisee if we met our enrollment goals.
- Other program issues: K. Clark identified 2 major issues of concern in the doctoral program: (1) use of Polycom in the classroom with questions related to how many students are feasible or what is a reasonable ratio of Polycom students to in-class students, and what have we promised students regarding their ability to take a class via Polycom? (2) advising issues. A second Faculty Organization meeting will take place on October 9th from 3-5pm to discuss these and other issues.

**H. Office of Nursing Research: T. Tripp-Reimer**
- The report was tabled until the next meeting due to the lack of time. The Research report will be earlier in agenda for the next meeting.
I. Diversity Office: M. Johnson

- The Diversity Committee meeting time is 1:00-3:00pm on the second Tuesday of the month. There will be Diversity Forums from 2:00-3:30pm on the 1st Tuesday of the month in 133NB.
- A thank you was extended to T. Boese for demonstrating the NCEC to potential minority students.
- Because time was limited, a more complete report will be provided at the Oct. 23rd Faculty Org. meeting.

Meeting Adjourned.
Order of Business

A. Call to Order

The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=35), Clinical-track faculty (assistant, associate and full professors, N=23);

Voice Only Members: Lecturer/assistants-in-instruction, Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

Fifty percent of the voting membership shall constitute a quorum. Voting members on leave of absence will not be part of the quorum count if not present. Unless the point of no quorum is raised at a meeting, no action taken at that meeting shall be invalid for the lack of a quorum, provided the action taken shall have been proposed in the notice of the meeting sent to members of the Faculty Organization. Raising the point of no quorum shall not invalidate any previous action.

Members Present by Areas of Study:


**Systems & Practice:** P. Ballard, V. Brighton, J. Collins, J. Eland, R. Frantz, S. Gardner, K. Hanson, D. Huber, T. Ingram, S. Lively

**Excused:** L. Ayres, G. Bulechek, R. Martin, D. Schutte

**Others:** A. Bossen, J. Clougherty, K. Hammen, K. Keasler, L. Myers, P. Ramstad

B. Minutes of February 27, 2007 meeting were deferred until the next meeting. The minutes from the March 27, 2007 were approved as posted.

C. Action Items, Discussion Items and/or Updates

1. Academic Council: R. Frantz (Chair)
   a. (Action Item) Core Practicum Recommendations:
      - **Motion from Faculty Council:** Core practicum (96:136) and 96:180 (the parallel MNHP course) will be reconfigured to maintain emphasis on clinical decision-making and skill development outside the precepted intensive care unit setting.

      R. Frantz presented the background and rationale for this motion. Discussion followed on the pros and cons of this recommendation and for clarification related to the proposed implementation committee and process (see below). Motion passed with two opposed.
Implementation Process proposed by Academic Council: Faculty teaching in Core Practicum, in collaboration with the Director of the Undergraduate Program and the Associate Dean for Academic Affairs, will develop a curricular design for clinical experiences focused on terminal outcomes needed for practice. Clinical practicum settings will be selected to place students initially where they gain skill in basic competencies and progress to increasingly complex care settings. The proposed plan will be presented to Academic Council the beginning of October, 2007 with implementation targeted for January, 2008.

Members of the implementation committee will be identified at the final Academic Council meeting of the semester. Nominations or volunteers to serve on this committee are welcomed. Ultimately, the committee will be convened to allow maximal time for thought and planning before the October deadline.

b. (Action Item) Revised Plan of Study and Credit Hour Requirement for Nursing Informatics (Attachment A). The motion from Academic Council was to:
   - Increase required credit hours from 33 to 38 semester hours.
   - Add as required courses (NOTE: No new course development required):
     - 22C:104 – Introduction to Informatics
     - 96:309/22C:142 Knowledge Discovery and Data Mining OR 22C144/96:XXX Database Systems

This motion was proposed by informatics faculty based on feedback from students and comparison with existing standards and other programs. Motion passed unanimously.

c. (Action Item) A motion from Academic Council to approve a proposed course - Community and Public Health Nursing Practicum: Generalist. This is based on the work of a task force and was a topic of discussion at the March Faculty Organization Meeting. (Attachment B). Motion passed unanimously.

A thank you was extended by R. Frantz to all faculty who supported the work of the Academic Council this year by generously giving of their time to work on Task Forces and Admissions Committees.

2. Faculty Council: J. Eland (Chair)
   a. (Discussion Item) Electronic Voting for By-Laws Changes: Request to open the By-Laws:

      Rationale: Current By-Laws do not allow electronic vote for changes in the By-Laws. Faculty Council is bringing to the Faculty Organization a request to open the By-Laws and change this. This change is being requested so that all members of the faculty can vote on By-Laws changes regardless of where they are in the state, the nation or the world. When this portion of the By-Laws was written originally, members of the faculty were infrequently engaged in activities outside the CON. It seems prudent to make this change to allow greater voting participation of the faculty on important issues related to the By-Laws.
• If there is general support for this, in the fall, Faculty Council will officially open the By-Laws. When a bylaws change is requested, it must be presented in writing to the faculty two weeks prior to voting. It is anticipated that this will come out prior to the September meeting of the Faculty Organization.

• It was suggested that if electronic voting is approved, any discussions that occur in meetings prior to the electronic vote be summarized and sent out to provide opportunity for voting members who might not have been able to attend the meeting and hear the discussion. Additional concerns related to security and anonymity with electronic voting were identified and discussed. J. Eland will provide faculty with information received from individuals who write web-survey software that address these concerns.

b. Presentation of the Ballot for Elected Council Positions – J. Eland (Attachment C)

Jo extended a special thank you to everyone who agreed to be on the ballot. Based on the By-Laws, nominations or volunteers for positions on the ballot were accepted at the meeting. S. Ramey noted that she had volunteered to run for Academic Council and could be listed either on the “at large” or “tenured” spot on the ballot. H. Butcher requested that he be placed on the ballot for both Academic and Faculty Council openings. The ballot was amended based on these actions. A link to the ballot for electronic voting will be sent out within 3 days.

c. Streamlining of Promotion and Tenure Materials (Attachment D) –

• Tenure Track Materials (Attachment E): K. Clark explained the rationale for the proposed changes with the intention of reducing the amount of material that is put into the file and yet still maintain the ability to adequately review any given person. There will still be a complete CV in the materials. Instead of including every published manuscript, the dossier should now have 3-5 representative published manuscripts. The idea is to show both quality and diversity. The other change is to include copies of abstracts from all successful and pending grants rather than the entire grant and also to include copies of books. Instead of all ACE forms, only the summary forms will be required. Discussion ensued. Of note, problems associated with evaluation of online courses and those with faculty teaching specific sections were discussed.

J. Williams moved to accept the revised expectations for the contents of the dossier as proposed; seconded by R. Frantz. Motion passed. J. Eland will send these changes to Susan Johnson’s office for information and/or approval as needed.

• Clinical Track Materials (Attachment F): S. Lehmann and T. Boese have been working on these guidelines for clinical track faculty as a parallel document to the tenure track changes just discussed. One difference being that rather than scholarship, clinical track expectations are reflected by professional productivity and it was noted that there is a task force working on redefining this area of expectation for clinical track faculty. P. Clinton suggested that if the Area Chairs are going to provide a template of the CV that it be reflected in this for consistency. K. Herr made a motion to accept the essential elements of what should be contained in the clinical track dossier; seconded by A.M. McCarthy. A friendly motion was made to use the word “evidence” instead of “letters” in describing expectations for documentation or recognition of service activities. Motion passed.
3. **Report on Admissions:** Program Directors
   a. Prelicensure Programs: T. Clow (Attachments G & H). For the spring semester, there were 122 applicants with 75 student admitted to the BSN program. In the MNHP program, 64 students were admitted and 61 actually enrolled. Typically, there is more diversity in the MNHP program than in the BSN program.
   b. RN-BSN Program: K. Keasler. The enrollment report is located on the Intranet under shared documents/student services section. Initially, there was a total of 234 in this summer's applicant pool. By the time the admissions committee met, there were 188 applicants. Of that group, 62% had a GPA of 3.0 or above. In terms of diversity, there are 14 males (this is a decrease from previous years), 2 African/American, 1 Hispanic and 2 Asian/Pacific Islander students.
   c. MSN Programs: P. Clinton. Basic MSN (Attachments I-J). Specialty Areas in the MSN (Attachment S-V). The very high number of applicants to the MSN programs this year, coupled with the transfer of the MNHP program to the MSN, has complicated the admissions process because of the numbers we are able/will be able to accommodate, particularly in the core courses as well as practicum/preceptor availability and demands. P. Clinton provided an overview of the process used to determine the number of students admitted to each of the MSN specialty programs and responded to questions and concerns from faculty related to this. Concerns expressed related to consideration of differences in numbers admitted to each of the sub-specialities, the “demands” for graduates of each of the programs, “recruitment” of students and then placing limits on enrollment, and advising of students not admitted but likely to seek readmission. K. Hanson noted that she requested that each specialty area have 7-10 slots. P. Clinton noted that GPA was most often the defining factor in determining who was admitted and accounting for differences in the exact number of admits in each specialty program. J. Specht recommended that we consider strategically prioritizing the programs that we are going to promote in future admissions cycles if there continues to be more applicants than slots available.
   d. DNP Program: P. Clinton.
   e. PhD Programs: (Attachment W). K. Clark reported that we have 23 PhD program admissions for Fall, 2007. Specific data are available in the attachment.

4. **Planning for Implementation of the DNP Program:** P. Clinton reported they are awaiting final Board of Regents approval. For the DNP Program, it is anticipated that we will enroll 10-15 students in our initial class for Fall, 2007. The Admissions Committee will meet in early July. Two courses, Advanced Role Dev. 1 (96:303) and Advanced Role Dev. Practicum 1 (96:304) are scheduled to be taught this fall. K. Hanson spoke with John Keller from the Graduate College about allowing current CON faculty to enroll in the DNP Program. The Graduate College’s major concern is that these faculty/students be evaluated appropriately and be able to maintain peer relationships when they return to their faculty roles.

5. **Update on Reconfiguration of Prelicensure Enrollment:** Interim Dean M. Craft-Rosenberg reported that the Board of Regents will be considering the reconfiguration proposal in June, and she is optimistic about the outcome.

6. **Teaching Assignments (Planning and Rationales):** K. Hanson reported that she has worked closely with the Area Chairs to determine teaching assignments for the next academic year. Factors used in making assignments included the number of students accepted for each program, projected course enrollments, faculty preferences, and adjustment of teaching loads for at least one semester for research intensive faculty. Faculty should receive their assignments in the very near future. Faculty were encouraged to communicate with K.
Hanson if there are concerns regarding the assignment and noted that the assignments may be subject to change as faculty availability and course needs evolve.

7. **Report from Task Force on Clinical Track:** K. Hanson reported that a small task force will be reviewing the multiple documents regarding clinical track expectations for promotion, with the goal of building consistency of expectations and documentation. Clarification of the University language for clinical track was sought from Susan Johnson. The University language is more reflective of the COM clinical track expectations and she encouraged the task force to describe different paths for different types of clinical faculty and to gather information on clinical track expectations from other CIC institutions. The task force is not yet ready to come forth with a recommendation.

8. **Office of Nursing Research:** T. Reimer thanked all of the faculty who made workload adjustments this year to support the research effort. The proposed reconfiguration plan for the Office of Nursing Research will be considered by the Regents soon. Benchmark comparisons with 15 other research extensive programs were used to develop the plan. It is hoped that we will be able to attain additional resources that will allow us to offer more assistance in grant writing.

**GRANTS SUBMITTED**

**February 2007**
- Pamela Terrill, BSN, MS submitted an application to the Iowa Department of Justice Crime Victim Assistance Division to continue funding for the Johnson County Sexual Assault Response Team.

**March 2007**
- Howard Butcher, PhD, RN submitted an application to the CAPS program of the Holden Cancer Center entitled “The Effects of Structured Written Emotional Expression on Promoting Health in Elderly Informal Family Caregivers of Persons with Advanced Cancer.”
- Barbara Rakel, PhD, RN, Assistant Professor, submitted an application to NINR entitled “Effectiveness of TENS on Hyperalgesia, Pain with Movement, and Function After TKR.” The four-year request is for $2,551,399.” Keela Herr, PhD, RN, FAAN is an investigator, David Reed, PhD is the grant statistician, and Rita A. Frantz, PhD, RN, FAAN is a consultant.
- Janet Williams, PhD, RN, FAAN submitted an application for a Center for Advanced Studies Spelman Rockefeller (CASSPR) grant entitled “Teen Caregivers for Family Members with Dementia and Chronic Disease.” The budget for this pilot study was $8,886.
- Ann Marie McCarthy, PhD, RN, FAAN submitted an application for a Center for Advanced Studies Spelman Rockefeller (CASSPR) grant entitled “Operationalizing and Pilot Testing the Computerized Predictive Model for Distraction: Interventions for Needle Sticks in Children.” The budget for this pilot study was $8,836.

**April 2007**
- Melissa Lehan-Mackin submitted an F31 application entitled “The Social Context of Unintended Pregnancy in College-Aged Women.” Her sponsor is M. Kathleen Clark, PhD, RN, FAAN.
- Charmaine Kleiber, PhD, RN, FAAN submitted a proposal to the Mayday Fund entitled “Pediatric Pain Assessment and Management in Rural Emergency Departments.”
- Ann Marie McCarthy, PhD, RN, FAAN, submitted an R18 application to the Centers for Disease Control entitled “Impact of a Multifaceted Implementation
Intervention for EBP on School Health.” Marita Titler, PhD, RN, FAAN is the Co-PI on the project.

- Marita Titler, PhD, RN, FAAN submitted an application to the Robert Wood Johnson Foundation entitled “Impact of System-Center Factors, and Processes of Nursing Care on Fall Prevalence and Injuries from Falls. The application requests 12 months of funding with a total cost of $152,667. Toni Tripp-Reimer, PhD, RN, FAAN is an investigator on the project.

8. **IRB Issues with Student Projects**: T. Reimer reminded faculty that any student projects involving human subjects must get IRB approval. Brochures are available to help differentiate education and QI studies and these can be made available to faculty and students.

9. **Dean’s Report**:
   - Interim Dean Marty Craft-Rosenberg reminded faculty that even when resources are scarce or unavailable, we continue to have the responsibility to “be who we are and contribute what we should.” Despite constraints, we have moved forward successfully in terms of our strategic plan.
   - The budget meeting with the Provost went well. We were the first college to present our budget and we asked for more diversity and gender equity funds.
   - Faculty and staff were reminded to celebrate our uniqueness and strengths.

Meeting Adjourned.
THE UNIVERSITY OF IOWA
COLLEGE OF NURSING

Faculty Organization Meeting Minutes
March 27, 2007
1:30-3:00 p.m.
133NB

Order of Business

A. Call to Order

The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=35), Clinical-track faculty (assistant, associate and full professors, N=23);

Voice Only Members: Lecturer/assistants-in-instruction, Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

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Members Present by Areas of Study:


Systems & Practice: P. Ballard, T. Boese, V. Brighton, J. Collins, S. Gardner, K. Hanson, D. Huber, T. Ingram, S. Lively, S. Moorhead, B. Rakel, A. Stineman, A. Willemsen-Dunlap

Excused: G. Bulechek, J. Eland, R. Frantz

Others: K. Hammen, J. Kross, S. Licher, L. Myers, D. McFall-Wallerich

B. Presidential Search Committee Update/Discussion: Dean David Johnsen, Chair – Dean Johnson discussed some of the issues and questions regarding the search for the new president. Qualities for a president that will be important were discussed. The search committee would like to use an open interview process and is hoping to have a new president name by July 1st.”

C. Minutes of February 27, 2007 meeting will be deferred until the next meeting.

D. Action Items and/or Updates

1. Academic Council: L. Kelley led the open discussion.


Issues and assumptions identified by the task force were presented and an open discussion followed. The proposed course, “96:XXX Community And Public Health Nursing Theory: Generalist,” to replace 96:192 and 96:153 was presented and discussed. A motion was made (D. Schutte) and seconded (J. Specht) to accept the course. After discussion, a friendly amendment was made and passed to: (1) eliminate the co-requisite course; and (2) change course objective #2 to read “socio-
economic” rather than “economic.” The motion to accept the course with the changes noted was passed unanimously. The course, “96:XX Community and Public Health Nursing Practicum: Generalist,” will be brought to the Faculty Organization for vote at a future meeting.

2. Faculty Council: J. Eland (Chair): No action items

3. Office of Nursing Research: T. Reimer – A new budget for the Research Office will be put forward requesting an additional part-time biostatistician & office support person.

E. CON Dean Candidates – Schedule of Events: Search Committee. Over the next two weeks the four final candidates will be on-campus for interviews. The interview schedule and CV for each candidate will be posted on the intranet. The importance of completing the candidate evaluation forms was stressed. These are to be sent to the Provost's Office to the attention of Laura Zaper.

F. Research Track Proposal: S. Moorhead, Faculty Senator, reported that the Faculty Senate is considering a “Research Track” (Attachment B). Major considerations of the track were presented. She noted also that the Faculty Senate will be voting on the extension of the probationary period for tenure. K. Clark noted that the AAUP is opposed to extending the probationary period and she will send out via email a document with the AAUP’s concerns.

G. Dean’s Report: Interim Dean Marty Craft-Rosenberg made the following announcements:

- MNRS: The CON was well-represented. T. Tripp-Reimer was the recipient of the Lifetime Achievement Award.
- Mary Rettig, UI Foundation’s CON representative has accepted a position at another institution and has resigned.
- The search for a new Associate Dean for Finance is progressing.

Meeting Adjourned.
Order of Business

A. Call to Order

The meeting was called to order by R. Frantz in the absence of P. Mobily

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=35), Clinical-track faculty (assistant, associate and full professors, N=23);

Voice Only Members: Lecturer/assistants-in-instruction, Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

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Members Present by Areas of Study:


Excused: G. Bulechek, K. Buckwalter, P. Mobily, K. Smith

Others: K. Hammen, S. Licher, D. McFall-Wallerich

B. Minutes of January 23, 2007 meeting were approved as written and posted on the Intranet.

C. Action Items and/or Updates

1. Faculty Council: J. Eland reminded faculty of the communication sent to them by email regarding voting on by-laws amendments (see below).

   a. Proposed amendments to the By-Laws (sent electronically to faculty on 2/8/07)

      Proposed By-Laws Amendment #1: The following amendment related to Section I.1 (“Voting Members”) of the Faculty Organization By-Laws was presented to faculty for vote. Voting members for this amendment consisted of tenure track, non-tenure and salaried clinical track faculty whose primary appointment is in the College of Nursing. A quorum was established prior to the vote. The vote was conducted by written ballot and R. Frantz designated S. Licher & K. Hammen, staff from the Dean’s Office, to serve as Tellers.
Shall consist of tenure track, non-tenure and salaried clinical track faculty whose primary appointment is in the College of Nursing. Voting on matters related to the graduate program shall be limited to tenure track—Tenured and tenure track faculty may vote on all matters related to the academic mission of the College of Nursing. In addition, doctorally prepared Clinical Track Faculty may vote on all matters related to the academic mission of the College of Nursing. Master’s prepared Clinical Track Faculty may vote on those matters related to the baccalaureate and masters level programs.

The Amendment passed: 40 in favor, 5 opposed.

Proposed By-Laws Amendment #2:

Eliminate 2.5 Advisory Assemblies from the By-laws

Elimination of Assemblies:
Undergraduate and Graduate Assemblies will be eliminated in an attempt to stop the unnecessary duplication of information across multiple meetings.

Discussion ensued related to the importance and opportunity for faculty to maintain voice in the potential absence of these meetings and the pro’s and con’s of this proposed amendment. Although most of the faculty who commented supported the intent of the motion, there was concern expressed by some that we be alert to future needs to identify and/or provide an alternate structure(s) for input of faculty on matters previously addressed by Graduate and Undergraduate Assemblies.

The Amendment passed: 41 in favor, 4 opposed.

2. Academic Council: R. Frantz (Chair)

a. Discussion of Task Force Reports on Clinical Learning: (see Attachments A-1, A-2 & B)

R. Frantz summarized the reports of the Task Force on Clinical Learning and the Task Force on Simulation. The major recommendation brought forward by the two groups was to revise the Core Practicum (96:136) to eliminate the precepted intensive care experience. It was noted that this experience is better suited to students who are at a later point in the curriculum. The high demand for student experiences in these units has necessitated that we prioritize when students be offered these learning opportunities. It was pointed out that such a charge would have an impact on the general units that are being used for Core Practicum, as well as affect faculty workload. Academic Council will consider the recommendation further at its next meeting and bring a final recommendation to the Faculty Organization in April.

b. K. Hanson reported on the growing enrollment in MSN program, the total applicant number was 147. A few are incomplete applications so the total complete applications for committee review is 134.

At this point, it is unclear to what extent dropping the requirement for the GRE has contributed to this dramatic increase in applications.
c. RN/BSN Applications (K. Hanson): 234 applications have been submitted, although some incomplete. The number of applications pending for committee review is 188.

3. **Office of Nursing Research:** T. Reimer

   - N. Goldsmith is still recuperating in the hospital. L. Curran is doing a terrific job in her absence. Joan Laing will be coming in two days a week to help L. Curran in Nancy's absence.

   - Grant Submissions and Updates:
     R01: Barb Rakel’s RO1 went out yesterday.
     HRSA Grants: Pat Clinton and Ed Thompson.
     Good priority scores have been received for several faculty members: J. Specht (RO1), S. Gardner (R01), B. Rakel (RO3) and A. M. McCarthy (R01).

D. **Dean’s Report:** Interim Dean Marty Craft-Rosenberg expressed congratulations to Ed Thompson for receiving the University’s President and Provost Teaching Award. Congratulations were also extended to Toni Tripp-Reimer who will be receiving the MNRS Lifetime Achievement Award at the 2007 MNRS meeting this Spring.

   She also reported that the search for new faculty and for an Associate Dean for Finance is ongoing and “moving along.”

E. **Dean’s Search Committee Update:** T. Tripp-Reimer reported that the committee is in the process of organizing on-campus interviews for the Dean search.

F. **Other:**

   Debra McFall-Wallerich presented the implemented roll-out plans and the map detailing the Health Sciences Smoke-Free Campus which will be implemented April 2, 2007. The map has been posted on the Intranet. For further information go to [http://www-staging.healthcare.uiowa.edu/CCOM/smokefree/](http://www-staging.healthcare.uiowa.edu/CCOM/smokefree/)

Meeting Adjourned.
THE UNIVERSITY OF IOWA
COLLEGE OF NURSING
Faculty Organization Meeting Minutes
January 23, 2007
1:00-3:00 p.m.
133NB

Order of Business
A. Call to Order
The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=35), Clinical-track faculty (assistant, associate and full professors, N=23);

Voice Only Members: Lecturer/assistants-in-instruction, Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

Fifty percent of the voting membership shall constitute a quorum. Voting members on leave of absence will not be part of the quorum count if not present. Unless the point of no quorum is raised at a meeting, no action taken at that meeting shall be invalid for the lack of a quorum, provided the action taken shall have been proposed in the notice of the meeting sent to members of the Faculty Organization. Raising the point of no quorum shall not invalidate any previous action.

Members Present by Areas of Study:

Excused: N. Markovetz, E. Swanson
Others: P. Crull, K. Hammen, S. Green, S. Licher, J. Jones, K. Keasler, D. McFall-Wallerich, P. Michael-Milder, L. Myers

B. Minutes of October 24, 2006 meeting were approved as written and posted on the Intranet.

C. Chelsea Verdon, Vice President of UIANS spoke about the 30th Annual Progressive Nursing Day 2007, scheduled for February 20 at the IMU, and requested that faculty encourage all students to attend. The topic this year is Addressing Unspoken Questions: Sexuality and Healthcare.

D. Cost Sharing Policies for Grants
   - Guest: Audra Haddy, Associate Controller and Director of Grant Activity, provided an overview of Cost Sharing policies and procedures and provided a handout of her PowerPoint Presentation. For further information go to: http://www.uiowa.edu/~fusga/cost_share.shtml

E. RefWorks
   - Guest: Brooke Billman, Education and Outreach Librarian and CON liaison, HLHS. Brooke explained RefWorks and RefShare. RefWorks is a web-based citation management tool that allows you to search for, store, manage, and output bibliographic references. RefShare is a quick and easy tool that allows you to easily share a folder of references or your entire RefWorks database with others, further enhancing collaborative research. For more information and online tutorials go to: http://www.lib.uiowa.edu/hardin/lib-hardin@uiowa.edu
F. Action Items and/or Updates

1. Academic Council, R. Frantz, Chair:

   a. Proposal to Increase Credit Hours: CRNA Program (Attachments A1-A2). Motion was made to increase the credit hours in the CRNA program from 47 s.h. to 54 s.h. This motion was brought to faculty to accommodate a need for increased content in certain areas. Motion passed unanimously.

   b. Update on Curricular Task Force Activity: A number of task forces are in progress and recommendations from these will be forthcoming. The Academic Council agenda will be posted for all faculty so that faculty can be aware of activities, actions and recommendations that will be discussed.

2. Faculty Council: J. Eland, Chair:

   a. “Opening” of the Bylaws for Revision* and Discussion of Proposed Resolutions. J. Eland provided a brief history of the issues and outcomes related to voting eligibility on matters that brought to Faculty Organization. Proposed resolutions, below, were presented, discussed and amended as follows:

      • Initial Resolution Regarding Voting Eligibility: Clinical track faculty holding a PhD or DNP may vote on all matters related to the graduate program. Clinical track faculty prepared at the master’s degree level may vote on all matters related to the pre-licensure and MSN programs.

      After discussion, the resolution was amended as follows:
      Tenured and tenure track faculty may vote on all matters related to the academic mission of the College of Nursing. In addition, doctorally prepared Clinical Track Faculty may vote on all matters related to the academic mission of the College of Nursing. Master’s prepared Clinical Track Faculty may vote on those matters related to the baccalaureate and masters level programs.

      University legal council will be consulted to provide a ruling on eligibility to vote on this resolution. R. Frantz moved that unless we have no response from the legal counsel, eligible faculty will vote by electronic ballot 14 days from today’s date on the resolution as amended during this meeting. Because of questions raised about eligibility to vote on this motion, it was agreed that the motion would be passed based on “consensus” of the faculty present at the meeting. By consensus, the motion passed with one abstention.

      • Resolution Regarding Elimination of Assemblies: Undergraduate and Graduate Assemblies will be eliminated in an attempt to stop the unnecessary duplication of information across multiple meetings.

      • Rationale: Academic and Faculty Council may create committees to address specific needs of the CON. Likewise, any individual or group of individuals may bring forth items of interest to either of the Councils for consideration and further action. Group discussion will take place in either Council or as a body of the whole during Faculty Organization meetings. There may be a need to schedules second Faculty Organization meeting every month to accommodate the agenda and/or any invited guests.

      Discussion/concerns expressed:
      • Many times items discussed in Graduate Assembly are of an operational manner, involving discussions of faculty members teaching graduate courses and how they operate on a day to day basis.
Assemblies were created for a reason. Perhaps more thought should be given to the original purpose of the assemblies and how we accommodate those purposes in a changed structure.

After discussion, K. Herr moved to bring this resolution to eligible faculty for a vote 14 days from today’s date unless there is no ruling from legal counsel on voting eligibility. Motion passed by consensus with no nays or abstentions.

b. Upcoming Faculty Workload Retreat:
   - February 2\textsuperscript{nd}, 8:30 a.m.; Brosh Chapel and Community Center in Solon.

G. Office of Nursing Research: T. Reimer -- tabled until next month.

H. Campus Smoking Policy Update: K. Clark – On April 2\textsuperscript{nd} the Health Sciences campus will become officially a smoke free campus and she will be posting a map to help explain the changes. There will be further details forthcoming.

I. Questions & Answers: Interim Dean M. Craft-Rosenberg reported that Linda Everett has resigned from UIHC. She will join the executive team at Clarian Health in Indianapolis, Indiana, she will assume this new position mid-March. She asked that people send her good wishes and thank her for all she’s done for the University of Iowa. It was also reported that the CON will have no faculty representation on the Presidential Search Committee, however input from CON faculty is strongly encouraged.

Meeting Adjourned.
THE UNIVERSITY OF IOWA
COLLEGE OF NURSING

Faculty Organization Meeting Minutes
December 4, 2007
1:30-3:30 p.m.
22 NB

Order of Business

A. Call to Order
The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=36),
Clinical-track faculty (assistant, associate and full professors, N=21);

Voice Only Members: Lecturer/assistants-in-instruction, Emeriti, adjunct faculty,
temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization
Fifty percent of the voting membership shall constitute a quorum. Voting members on
leave of absence will not be part of the quorum count if not present. Unless the point of
no quorum is raised at a meeting, no action taken at that meeting shall be invalid for the
lack of a quorum, provided the action taken shall have been proposed in the notice of
the meeting sent to members of the Faculty Organization. Raising the point of no
quorum shall not invalidate any previous action.

Members Present by Areas of Study:

Adult & Gerontology: H. Butcher, K. Culp, K. Griffith, B. Hoskins, L. Kelley, B. Kyles, R. Martin, P.
Valde

Parent, Child & Family: L. Ayres, M. Berg, J. Brokel, K. Clark, P. Clinton, T. Clow, S. Daack-
Hirsch, M. Driesnack, C. Kleiber, D. Lu, N. Markovetz, A. McCarthy, A. Rhodes, R. Seiwert, K.
Smith

Systems & Practice: T. Boese, G. Bulechek, e. Cram, J. Eland, R. Frantz, K. Hanson, D. Huber, P.
Kerr, T. Ingram, S. Lively, B. Rakel, E. Springer, A. Stineman, D. Strobel

Excused: K. Buckwalter, s. Moorhead, J. Specht

Others: J. Kross, M. Johnson, L. Myers, J. Waterhouse, C. Haack

Announcements: Paula Mobily, must leave the meeting at 2:30 today to meet another obligation
and Ann Marie McCarthy will chair the meeting at that point.

B. Approval of Minutes from 10/9/07 and 10/23/07: The minutes were approved as posted on the
Intranet.

C. Assistant Dean Jan Waterhouse introduced Carol Haack, the new Senior Financial Analyst for
the College of Nursing. Carol comes to us from the College of Liberal Arts and Sciences and prior
to that, she was the controller at West Music.

D. Dean's Update: R. Frantz
Dean Frantz reminded everyone of Sally Mason’s presidential installation ceremony on Sunday,
12/9/07 at Hancher. Dean Frantz will represent the College of Nursing and invited everyone to
feel free to attend.

Dean Frantz announced the appointment of Ann Williamson, PhD, RN, CNAA-BC, as
Associate Vice President for Nursing and Chief Nursing Officer, UI Hospitals and Clinics, effective
February 1, 2008. Area Chairs have a copy of Dr. William’s CV so those interested to review.

Dean Frantz and Associate Dean Hanson joined the Board of Regents meeting by phone this
morning and are pleased to announce that the reconfiguration has finally and formally been
approved by the Board. The CON can now move forward vigorously to promote our CNL and
DNP programs.
Dean Frantz reminded everyone that our College winter celebration will take place on Thursday, December 20 and is being planned and put together by faculty and staff representatives. It will be in the lower level lounge.

E.  **NCLEX Scores Report: K. Hanson**  
With three-quarters of the NCLEX testing results for the year available, Dean Hanson reported that our NCLEX scores have dipped for a pass rate of 86.36% as of September 30th, down from 95% last year. The State of Iowa’s results dipped to 82.2%, and national pass rates also dipped to 86.8%. Reasons for the decrease might be that the National State Boards devised a new computer adaptable test and increased the difficulty level to pass as well. Directors and Area Chairs have discussed this matter and we have purchased again this year the National Council of State Boards recent RN reports for comparative information about graduate performances in relation to all the candidates. Faculty are reminded that if you are teaching undergraduate courses it is expected that you routinely look over the NCLEX-RN detailed test plan and ensure that you address the concepts and content our students are expected to know when they take the NCLEX test. The new test plan can be reviewed at: [https://www.ncsbn.org/RN_Test_Plan_2007_W.pdf](https://www.ncsbn.org/RN_Test_Plan_2007_W.pdf). Since we have now been using the ATI Testing system for a number of years now, Dean Hanson announced that we review this system and how we use it and possibly reconsider our current pass rate of 50%. Linda Myers discussed feedback and the decrease in use of the Kaplan NCLEX review course and explained that the high cost and the availability of an online review course may be why the Kaplan course isn’t being as well attended. When asked about the comparability of NCLEX pass rates for the BSN and MNHP cohorts, Dean Hanson reported that they are comparable and both have experienced a similar decline in pass rate during this past year. Dean Hanson also reported that

F.  **Action Items, Discussion Items and/or Updates**  
**Academic Council: A.M. McCarthy (Chair)**  
- **Spring Retreat:** A.M. McCarthy  
The retreat will be 1/16/08 in NCEC and the agenda is will include an emphasis on education, the use of TAs, as well as a discussion on use of ICON.

- **Simulation Task Force Report:** E. Cram  
Ellen presented the group’s guiding principles which include focusing on prelicensure students and ways to use simulation to augment their clinical experiences while being responsive to the preceptor shortage and ensuring that every student has some exposure to key simulator experiences.

  Ellen announced that there will be a faculty development day on 1/17/08; Patty Ravers from the University of Utah will be leading the day beginning with simulator basics and how to use it in a course, and then have feedback from students who have used the simulators.

  Ellen reported that Hardin Library has committed to be a hub in a “hub and spoke” approach to simulation on campus. The Commons will house some low tech male and female models, eye models and other equipment that may be used by students to practice and may be scheduled by faculty. There is also a campus-wide committee forming to discuss simulation; E. Cram will be added as the CON rep. In addition, it was requested that A. Willemsen-Dunlap and/or Dr. Paul Leonard from anesthesia be asked to participate.

- **Core Clinical Task Force Report:** C. Trowbridge  
Connie presented a reconfigured plan for Core Clinical Practicum discontinuing the 60 hour precepted critical care component and replacing it with a comparable intense practicum where students will be following a particular patient, and not a particular nurse. The reconfigured plan will start next semester.

**Faculty Council:** J. Eland (Chair)  
- **By-Laws:** Faculty Council has been reviewing our current Faculty Organization By-Laws for updates and changes needed for consistency with current process and structure. The
proposed changes to the By-Laws were reviewed and the rationale for proposed changes was given. When ready, voting on proposed changes will occur electronically. Sue Licher is to be credited with getting this electronic voting process online with Web Surveyor.

- **Diversity Committee:** The Faculty Council has made a recommendation to the Dean that the Diversity Committee report direction to the Dean instead of Faculty Council, since the Diversity Council serves the faculty, staff and students. Dean Frantz requested input from the faculty as she considers this recommendation. Discussion ensued.

- **Promotion Procedures:** In the coming months, clarification will be made to the process for clinical track faculty who wish to request a review, i.e. self-nominate, for promotion. Faculty Council will strive to have the CON documents clearly state the process and guidelines to be used. Discussion ensued. The question of who attends P&T meetings, especially as it pertains to clinical track decisions, needs to be definitively resolved as well.

**G. PhD Program Update:** K. Clark
Currently qualitative and theory construction course are being taught first semester. The qualitative research course will be changed to be offered the second semester.

Advising faculty need to be aware that while students have the option to do the first deposit of their dissertation electronically, there are still documents that must be taken over to the Graduate College. Please be sure your students check with the Graduate College office to be sure the process is complete.

Kathy announced there are 11 strong PhD program applicants – 5 in Aging, 3 in PCF, 2 in Administration & 1 individualized plan. The Admissions Committee will be meeting next week.

Ann Marie McCarthy discussed Graduate Council concerns regarding dissertations being disseminated via the web within weeks of submission. There was an instance where a person who was talking with a publisher found her dissertation was put on the web after she submitted it. As a result, the publisher broke off negotiations. Students can now request an “embargo”, for up to 2 years, on certain dissertations (potential books, patents, and including our three-paper dissertation option where papers are submitted for publication).

**H. Faculty Senate Report:** G. Bulechek
Gloria Bulechek discussed the draft of the promotion process (Attachment C) for adjunct faculty which was given by the Provost's Office to Faculty Senate for approval. At the Dean's request, Gloria wrote a promotion endorsement for a secondary faculty member. We don't have a process for evaluation of secondary faculty members. What needs to be reviewed in defining the process is determining the role of an adjunct and secondary faculty within the CON. The leadership group is working on this matter.

Gloria also reviewed a voluntary system of accountability for undergraduate education that focuses on outcomes. President Mason was involved with this at Purdue and has presented it for consideration at UI. It is not clear at this point if the CON pre-licensure students would be considered a part of this. Our BSN students have the NCLEX Exam but there is not currently a parallel outcome measure for the RN-BSN students.

**I. Diversity Office Update**
Interviews for the diversity coordinator will take place in the coming weeks and it is expected that someone will be on board by the end of January. Marion also reported that they are working with the Dept. of Spanish to offer a course in Spanish for health professionals.

**J. Sigma Theta Tau, Gamma Chapter : Recipient of Key Award:** J. Valde
Jill reported that the Gamma Chapter won a Key Award comparable to putting together a book to get magnet status. Lou Ann Montgomery has been instrumental. Jill thanked the faculty on the Gamma board. The organization will be celebrating its 80th anniversary in 2009 and Carol
Houston, new president for Sigma theta Tau, UI alumna, and former Gamma member will be the keynote speaker at that celebration.

Respectfully submitted by J. Kross
THE UNIVERSITY OF IOWA
COLLEGE OF NURSING
Faculty Organization Meeting Minutes
October 24, 2006
1:00-3:00 p.m.
133NB

Order of Business

A. Call to Order

The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=32), Clinical-track faculty (assistant, associate and full professors, N=18); Lecturer/clinical instructor/assistants-in-instruction (N=10)

Voice Only Members: Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

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Members Present by Area of Study:


Systems & Practice: P. Ballard, T. Boese, V. Brighton, C. Caldwell, J. Collins, P. Cowen, K. Hanson, T. Ingram, S. Lively, A. Stineman

Excused: R. Frantz, D. Huber, J. Eland

Others: K. Hammen, K. Keasler, L. Myers, D. Vogt

B. Minutes from the September 26th meeting: approved as posted.

C. November Meeting Conflict: Due to a time conflict with the UIHC Clinical Excellence Award ceremony, there will be no Faculty Organization meeting on November 28th. Because a retreat on faculty workload has already been scheduled for Tuesday afternoon, Dec. 5, there will be no additional meetings of the Faculty Organization this semester unless essential items must be discussed in which case an alternative meeting date will be arranged.

D. Community Outreach Engagement Documentation Process: L. Swanson

Questions about the documentation process have been raised from the PCF Area. L. Swanson is seeking answers to these questions and will plan to share responses with each of the Areas. Individual questions can be sent to L. Swanson. L. Swanson and M. Rettig from the UI Foundation will be asking faculty to provide information about outreach and research efforts in order to have information to provide to interested donors. L. Swanson will be working with Area Chairs to determine the best way to solicit this information.

E. Action Items and Updates

1. Academic Council: K. Hanson (in R. Frantz’s absence)
a. DNP Plan of Study and Course Proposals (Attachments 1A→1I)
   1. K. Hanson reported that Academic Council reviewed the course objectives for appropriateness and reviewed course proposals to determine if there was significant overlap. None were found.
   2. K. Hanson moved to accept the DNP plan of study & course proposals as distributed; seconded by L. Kelley. Faculty developing these courses in the future were encouraged to speak with S. Moorhead or members of the Classification Center team to be sure that appropriate standardized language is included and used. Revenue issues in terms of resource commitment were mentioned. D. Vogt reported anticipated revenue to be generated by the DNP program: in-state tuition will be $6500/semester; out-of-state tuition will be $13,000/semester. In terms of the budget proposed, the program is anticipated to break even at 50 students enrolled at 4 years; this is with four faculty & one additional staff member. K. Hanson discussed the requirements for the four faculty who will be recruited. Faculty will have doctoral preparation (PhD or DNP). Some of the course work for this curriculum is already course work that is offered by current faculty. As such, the initial group of faculty will probably be current faculty and then we will be recruiting additional faculty or utilize CON faculty as they obtain the DNP. Only tenure track faculty were able to vote on this motion. Motion passed: 18 = yes, 0 = no; no abstentions. The next step will be to get this proposal into the format to take on to the Graduate College and also to make our contacts with the Board of Nursing. Pending the remaining necessary approvals, the first students could be admitted for Fall, 2007. Interest in the program is already very high and little time is anticipated to be needed for recruiting the first class.

b. CNL Plan of Study and Course Proposals (Attachments 2A→2C)
   1. K. Hanson moved to approve the CNL plan of study and course proposals for what will be called “Entry into Practice MSN; Clinical Nurse Leader” as distributed; seconded by Rene Martin. These proposals were consistent with suggestions made in Graduate and Undergraduate Assemblies. NCLEX Exam eligibility was left in the plan of study, but the Iowa Board of Nursing will need to determine and validate the timing of NCLEX eligibility. Motion passed unanimously. The first class of students is tentatively scheduled for admission in Spring Semester, 2008.

c. To read more about both programs approved at this meeting, faculty are encouraged to visit the AACN website at http://www.aacn.nche.edu/.

d. T. Clow provided an update on the status of the CNL Certification Exam for graduates of our MNHP program. The pilot of this exam is tentatively scheduled for December, 2007 and information has been conveyed to our graduates who might be interested in sitting for this exam.

e. Following completion of the vote on the two motions, P. Clinton made a strong and sincere request that Faculty Council move quickly to settle the By-Laws issues related to voting eligibility on matters related to graduate programming.

2. Faculty Council: K. Hanson (for J. Eland)
   a. Travel monies – requests are due by November 1st. Forms can be downloaded from the Intranet.
   b. Update on Council activities: K. Hanson reported the Workload Taskforce is working hard on the issues related to faculty workload. Committee members from Faculty Council are S. Gardner & R. Brighton and members from the Leadership Team are R. Frantz and K. Hanson. The Taskforce has been meeting weekly to determine how best to approach the issues in order to yield useful data that can be used to effectively evaluate current policies and procedures.

F. Office of Nursing Research: T. Reimer
   1. Two recent grant fundings were announced and celebrated:
• Rene Martin, PhD, RN has received funding in the amount of $896,550 from the Department of Veteran Affairs HSR&D NRI to study “Effects of Patients’ Models of Heart Disease on Preventive Behaviors.”

• Peg Kerr, PhD, RN, postdoctoral fellow, has received an award from ANF as the 2006 Midwest Nursing Research Scholar. The $5,000 award will support her research on “Risk Factors Associated with Patient Outcomes of Older Adults.”

2. T. Reimer reported on a proposed 3-5 year plan for all tenure track faculty (excluding those with post-tenure effort reallocation). Based on this plan, T. Reimer, in consultation with the Area Chairs and the Dean, will be working with each tenure track faculty member to develop a 3-5 year research plan that will identify both overall research goals and timelines. Ultimately, this will be shared with Area Chairs to be used annually to evaluate and discuss scholarly productivity during administrative reviews.

G. Questions & Topics for Interim Dean Marty Craft-Rosenberg:

1. In response to a question by K. Clark, Interim Dean M. Craft-Rosenberg and A. Rhodes reported on what they know about the internal review of Colleges/programs proposed by the Board of Regents.

2. Dean Craft-Rosenberg shared information from an internal strategic assessment executive summary presented to the Deans. Data are available on the Provost’s website.

H. Meeting Adjourned.
THE UNIVERSITY OF IOWA
COLLEGE OF NURSING
Faculty Organization Meeting Minutes
September 26, 2006
1:00-3:00 p.m.
133NB

Order of Business

A. Call to Order

The meeting was called to order by P. Mobily.

Voting Members: Tenure-track faculty (assistant, associate, and full professors, N=32), Clinical-track faculty (assistant, associate and full professors, N=18); Lecturer/clinical instructor/assistants-in-instruction (N=10)

Voice Only Members: Emeriti, adjunct faculty, temporary lecturers and non-faculty visitors

Quorum: In accordance with the Bylaws of the Faculty Organization

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Members Present by Area of Study:

Excused: K. Herr, E. Swanson

B. Dean’s Search Committee: Search Update, David Johnsen, Chair. Dean Johnsen provided a comprehensive update about Search Committee activities to date. The Committee welcomes any input on possible candidates and invites faculty to recruit any prospect that feel might be interested in the position. The job description is located on the CON website http://www.nursing.uiowa.edu/dean_search.htm. The Committee plans regular updates to faculty and hopes to have names of finalists within the next few months. The meeting notes from the Committee are posted on the Intranet.

C. Introduction of Dr. Jeong-Hae Hwang, Fullbright Visiting Scholar (Systems & Practice). R. Frantz introduced Dr. Jeong-Hae Hwang, a Fullbright Visiting Scholar, whose visit is jointly sponsored by the College of Nursing and the Department of Patient Care Services at UIHC. Dr. Hwang is a Senior Researcher for the Health Insurance Review Agency in Seoul, Korea. Her research focuses on development and evaluation of quality indicators. Dr. Linda Everett is serving as her mentor for the Fullbright visit.

D. Minutes of April 25, 2006 and May 11, 2006 Faculty Org meetings were approved as distributed.

E. Liz Swanson: Community Outreach Engagement Documentation Process (Attachment A). L. Swanson was unable to attend the meeting today, but will be coming to the next meeting to discuss the documentation and answer any questions that faculty might have.
F. Mary Rettig, Director of Development: Update. M. Rettig provided an update on recent gifts to the College and gave the definition of expectancies, (defined as gifts to be received at a future date through an estate gift, IRA, trust, charitable annuity, etc.). Report of recent gifts is attached.

G. Task Force for Pandemic Planning: Invited Guest: Chris Atchison, Chair. C. Atchison provided an overview of the University’s activities with respect to pandemic planning. (A similar version of the powerpoint presentation provided in the meeting can be found on the CON Intranet. Because of the University’s geographic location, Avian flu is of particular concern. Interim Dean M. Craft-Rosenberg has asked that the Associate Deans and selected staff develop a preliminary plan to present at the October 10th Dean’s Council Meeting. K. Hanson and the Community Health faculty also will be working on the CON’s plan. K. Hanson urged every faculty member to activate an ICON site for each of their courses and to take ICON training as needed. ICON sites will be an important vehicle for communication with students in the event of a pandemic. Faculty also were asked to consider needed capabilities for course completion in such an event.

H. Action Items

1. Academic Council, R. Frantz –
   a. Update on Council Activities – Academic Council has met twice since the beginning of classes. Vacancies on the various subcommittees and task forces of Academic Council are being filled and the list of memberships will be circulated as soon as all positions are confirmed. Among the agenda items for Academic Council this year are: 1) curriculum evaluation of the BSN, RN/BSN, and Master’s program; 2) completion of program development activities begun last year, specifically the Joint RN/MSN/Masters Program, the Second Degree to MSN and the DNP program; and 3) completion of work begun by Task Forces last year that are addressing community content across the curriculum, leadership content across the curriculum, integration of simulation in our curriculum and clinical learning across the curriculum. A. Stineman reported that the Joint RN/MSN/Masters Program has been approved by the Graduate Council.

2. Faculty Council, CON Bylaws Update, S. Gardner (reporting for J. Eland) –
   a. Clinical Track Voting: Reopening Bylaws – see attached email from J. Eland. The proposed amendment attached was discussed at length. Based on the number of issues and concerns raised and suggestions offered, it was agreed that the By-Laws be reopened and a comprehensive review be undertaken. Faculty Council was asked to consider suggestions of faculty and then present specific motions related to proposed Bylaw changes at a future meeting. In order to clarify suggested changes, faculty suggested that any revisions brought to the Faculty Organization include both current and proposed statements. An additional suggestion for consideration was that a parliamentarian be retained to review the Bylaws for consistency. It was noted that according to our current Bylaws, any proposed changes to be voted upon need to be "submitted in writing to members of the Faculty Organization no less than two weeks before the meeting."
   b. Streamlining P & T materials – a subcommittee will be collecting information from other Colleges to see what kind of documentation is required for the P & T process with the goal of attempting to downsize the amount of paperwork submitted by CON faculty.
   c. Joint Committee on Faculty Workload – Under the auspices of Faculty Council, selected Deans, Area Chairs and Faculty Council members will be convened to develop a comprehensive workload plan.
   d. Clarification of Clinical Track Requirements for P & T (from Clinical Track Faculty) – Clinical Track faculty have requested that requirements for P&T for Clinical Track Faculty be reviewed. This request and the associated documentation is being processed by Faculty Council.
   e. Travel monies - requests due by November 1st. Forms are located on the CON Intranet under Group Meetings/Faculty Council/Travel Funds.

I. Access to H-Drive: Using My Files: P. Whetstone. Website: [http://myfiles.uiowa.edu](http://myfiles.uiowa.edu) P. Whetstone handed out a sheet with information regarding the basics of My Files, if you did not receive one it can be found on the Intranet under Offices/Technology Services/Shared Documents/Using My File Basics.

J. Announcements & Discussion Items

1. Smoke-Free Advisory Committee Update: Kathy Clark. Tabled until a future meeting.

K. Questions & Answers: Time constraints did not allow for questions for Interim Dean M. Craft-Rosenberg, to pose.

L. Other

Meeting Adjourned.
Report from the Director of Development

One new deferred gift commitment is for $1,149,000. from Paul & Reed Benhamou, targeted to support graduate education. They are not alumni, just a couple interested in leadership in nursing and what the college is doing to educate the future leaders in nursing. They will be speaking at the scholarship reception in November.

Marie Baum has left a need based scholarship bequest-estate gift.

Camilla Camburn has a living trust to support gerontology initiatives and she is familiar with HCGNE.

Etta Rasmussen has left an additional bequest-estate gift of $84,000. to the college for the Rasmussen Professional Development Award.

Karen Kopischke, a CON grad, has created a scholarship in memory of her husband, John Skelley, who was also a CON grad. Karen and some other classmates are interested in contributing to the fund too. Preference shall be given to male students.

Mary and Liz are increasing their emphasis on corporate and foundation support. They have recently hosted representatives and submitted proposals.

The Class of 1961 started a fund when they graduated called “50 by 50.” Their intent is to raise $50,000 by their 50th class reunion and they would like to name a scholarship for a male nursing student.

Marcia Congdon, Alumni Board Member, spoke last week on behalf of donors at the annual Deans, Chairs and Professorships luncheon. J. Williams received her medallion and K. Buckwalter was a guest as the Sally Mathis Hartwig Professor.

Upcoming event includes a trip to Clear Lake in late October and it will be held at the lake home of Corine Hadley.
As of September 26th the Bylaws of the College of Nursing are opened for reconsideration of voting rights of the clinical track. In accordance with our bylaws the proposed change will be read, suggestions taken and it will be voted upon in the October Faculty Organization Meeting. The changes below are a combination of suggestions from various faculty members as suggestions to the original that was sent out a few weeks ago. At this point in time the change does not reflect voting rights of DNP faculty. When we have DNP faculty in place if needed we will re-open the by-laws once again and address their voting rights.

Clinical Track Faculty who hold a Ph.D. may vote on any and all matters related to the graduate program. Clinical Track Faculty prepared at the masters degree level may vote on only those matters pertaining to the individual programs that they teach within. This would include the current 6 sub-specialties (Ann Marie is looking up the exact K. Knox wording of the 6 ) and the MNHP program. For example: A faculty member teaching in the Pediatric Nurse Practitioner Program may only vote on items that specifically relate to the courses taught in the Pediatric Nurse Practitioner Program and no others.
GRANTS SUBMITTED

May 2006

- Peggy Kerr, PhD, RN, Postdoctoral Fellow, submitted an application entitled “Risk Factors Associated with Patient Outcomes for Older Adults.” This request for $9,029 was submitted to the American Nurses Foundation.

July 2006

- Barbara Rakel, PhD, RN, Assistant Professor, submitted an application to NINR entitled “Effectiveness of TENS on Hyperalgesia, Pain with Movement, and Function After TKR.” The four-year request is for $2,551,399. Additional CON faculty on the grant includes Keela Herr, PhD, RN, FAAN and Rita Frantz, PhD, RN, FAAN as investigators. David Reed, PhD is listed as the grant statistician.
- Ju Young Shin, MSN, RN, Doctoral student, submitted an application to the American Heart Association-Heartland Affiliate for a predoctoral fellowship. If funded, her proposal entitled, “Association Between Gender and CHD Symptom Presentations: A Systematic Review and Meta-Analyses,” would bring her a total of $25,000. Rene Martin, PhD, RN, Assistant Professor, is the sponsor of this application.
- Eun Jun Park, MSN, RN, Doctoral Student, submitted an application for $5,000 to the Commission for Case Manager Certification (CCMC). The project is “Case Manager Workforce Study” and Diane Huber, PhD, RN, FAAN, Professor is Ms. Park’s advisor.

August 2006

- Barbara Rakel, PhD, RN, Assistant Professor, submitted an application to the Arthritis Foundation entitled “Effect of TENS on Knee Osteoarthritis Pain, Hyperalgesia, and Function.” The two year request is for $98,939. Rita Frantz, PhD, RN, FAA is supervisor/mentor for this project.
- Shelley Eisbach, MSN, RN, a doctoral student, submitted an F31 application to NINR entitled, “Therapeutic Approaches in the Care of Maltreated Children.” Ann Marie McCarthy, PhD, RN, FAAN is her sponsor and Lioness Ayres, PhD, RN is co-sponsor.
- Melissa Lehan-Mackin, BSN, a doctoral student, submitted an F31 application to NINR entitled, “Role of Social Context on EC Knowledge, Acceptance, and Use.” M. Kathleen Clark, PhD, RN is her sponsor and Lioness Ayres, PhD, RN is co-sponsor.
- Angela Oldenburg, MSN, BSN, a doctoral student, submitted an F31 application to NINR entitled, “Between Two Worlds: Amish Children with Special Health Care Needs.” Lioness Ayres, PhD, RN is her sponsor and Toni Tripp-Reimer, PhD, RN, FAAN is co-sponsor.

September 2006

- Eun Jun Park, MSN, RN, Doctoral Student, submitted an application for $9,657 to the Margaretta Madden Styles Credentialing Scholars Grants Program. The project is “Developing an Evidence-Based Simulation for Training Case Managers and Diane Huber, PhD, RN, FAAN, Professor is Ms. Park’s advisor.
- Marita Titler, PhD, RN, FAAN, submitted an application to NIH entitled “Testing a Collaborative Cancer Care Implementation Intervention.” Submitted in response to a Program Announcement on “Dissemination and Implementation Research in Health,” the five year request to start on 7/1/07 is for $3,573,644 in total costs. Keela Herr, PhD, RN, FAAN and Toni Tripp-Reimer, PhD, RN, FAAN are investigators on the project.

Submitted for 10/1/06 Deadline

The first two electronic submissions to NIH were completed successfully. The ONR appreciates the fact that these individuals subjected themselves to ‘guinea pig’ status and allowed us to learn as we went. Thank you from Nancy and Linda.

- Martha Driessenack, PhD, RN, Postdoctoral Fellow, submitted an R03 entitled “Exploring What Children Know About Genetics and How They Learn It.” With total costs of $147,500, the project would run for two years starting 7/1/07.
- Barbara Rakel, PhD, RN, Assistant Professor, submitted an R03 entitled “Effect of TENS on Knee Osteoarthritis Pain, Hyperalgesia and Function,” in response to PA-06-543 “Mechanisms, Models, Measurement and Management in Pain Research.” With total costs of $147,500, the project would run for two years starting 7/1/07.